

AGENDA
REGULAR MEETING
BOARD OF ALDERMEN
TOWN OF WAYNESVILLE
TOWN HALL - 9 SOUTH MAIN STREET
MARCH 9, 2010
TUESDAY - 7:00 P.M.

The Board of Aldermen held a regular meeting on Tuesday, March 9, 2010. Members present were Mayor Gavin Brown, Alderman Gary Caldwell, Libba Feichter, J. Wells Greeley and LeRoy Roberson. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure and Town Attorney Woodrow Griffin. Mayor Brown called the meeting to order at 7:00 p.m.

Approval of Minutes of February 23, 2010

Alderman Feichter moved, seconded by Alderman Caldwell, to approve the minutes of the February 23, 2010 meeting as presented. The motion carried unanimously.

Downtown Waynesville Association Request for Street Closings for 2010
List of Sidewalk Sale Weekends

A list of the Street Closings requested by the Downtown Waynesville Association for 2010 was presented to the Board to review. In the past, it has been the policy of the Town that only the Mayor and Aldermen may call for the closing of streets for these events. In emergency situations, for wrecks or road conditions, utility work and street repairs or gas leaks, the town's department heads have the authority to close streets temporarily for the safety of the public.

Downtown Waynesville Association Director Buffy Messer attended the meeting to answer any questions regarding the requested street closings. Ms. Messer informed the board of a new event this year, proposed for June 5, that fits with the greater public interest in Heritage Tourism, the Appalachian Lifestyle Celebration. She said there is a total of \$6,000 available for this event, \$3,000 was received from the Tourism Development Authority and the Downtown Waynesville Association has \$3,000. Some of the suggested activities during this event include blacksmith, churning and pottery making demonstrations. David Holt has agreed to perform at the event and DWA is in negotiations for his attendance. Ms. Messer said plans are to stay as authentic as possible by offering items such as tea, lemonade and water rather than soft drinks, and to include as many non profits as possible in the event. There is one less event being proposed in 2010, as the Night Before Christmas event has been changed from two Saturday nights in December to one Saturday night, December 11.

In accordance with Town Ordinance 14-82, Ms. Messer submitted the list of dates for conducting Sidewalk Sales in downtown Waynesville. These sales give merchants an opportunity to display their merchandise on the sidewalks, something that is otherwise prohibited except during such designated Sidewalk Sales. This has not been a problem in the past and occurs during longer

weekends associated with Memorial Day, July 4th and Labor Day.

Ms. Messer said the N. C. Main Street Program's annual awards competition recognizes the outstanding achievements of participating communities in categories reflecting the four areas emphasized by Main Street: organization, design, economic restructuring and promotion. This year a local project was recognized for its excellence in the 2009 N. C. Main Street Awards competition. The Waynesville Police Department/Development Office and Town Hall won top honors, receiving an Award of presented an award presented to the Town on the new Town Hall/Police/Development Office building. Ms. Messer presented the award to the Mayor and Board of Aldermen.

Alderman Roberson moved, seconded by Alderman Greeley, to approve the list of street closings for 2010 as presented by the Downtown Waynesville Association and to approve the list of dates for Sidewalk Sales in downtown Waynesville. The motion carried unanimously.

FEMA Reimbursement for Storm Damage

Manager Galloway reported that Assistant Town Manager Alison Melnikova met with FEMA officials again today to finalize the paperwork involved with reimbursements for damage due to the recent snow storms. Waynesville qualifies for \$95,000 in reimbursements. This amount excludes the damage to the substation, except for the \$5,000 deductible which is reimbursable. Snow removal does not qualify. However, equipment used for debris removal does qualify. No action was necessary.

Ethics Training for Board Members

Alderman Wells Greeley recently attended a session for new board members with Assistant Town Manager Alison Melnikova. This session included the newly required ethics training for board members. Alderman Greeley said this was a good meeting and he was impressed with the number of people that attended.

Another ethics training session is being offered in Waynesville on April 13, 2010. Several board members plan to attend this training session. No action was necessary.

Miscellaneous Items

Manager Galloway said the Legislative Update is scheduled in Asheville on April 20, 2010.

Alderman Feichter said she will be attending the Finance and Administration Committee Meeting in Raleigh on March 26. One of the items being discussed is privatization of the ABC Boards. She asked that Board Members relay to her any information they would like for her to take to Raleigh for discussion.

Alderman Caldwell said he has been asked to serve on a committee at the request of the Public Arts Commission to help choose the artwork for the Mini Park.

Due to recent snow, the skate park design meeting was cancelled and rescheduled for Thursday,

March 18 at 7:00 p.m. at the Waynesville Recreation Center.

Closed Session Personnel Matter

The annual evaluation form for the Town Manager has been distributed to Board members by the Human Resources Director. All members have submitted their evaluations to Human Resources and the Town Manager has been provided a copy. The Town Manager has submitted his self-evaluation to the Board members. Mayor Brown has suggested that the Board enter closed session at the meeting of March 9 for discussion.

Alderman Greeley moved, seconded by Alderman Caldwell, to adjourn to closed session at 7:22 p.m.

After a period of discussion regarding the Town Manager's annual evaluation Alderman Greeley moved, seconded by Alderman Roberson to return to regular session at 8:07 p.m. Both motions carried unanimously. No action was necessary.

Alderman Greeley advised the Board that his wife's firm which does interior design had been contacted by Architect Randy Cunningham to work with him on the renovations to the Hazelwood Branch Office. This is the project that would involve the renovations to house the Finance Department when it relocates from the Municipal Building. Alderman Greeley advised that based upon the recent Ethics Training Session which he attended he did not feel that there would be a violation of the Conflict of Interest because of a family member working for a company that worked for the Town. He had discussed this with the Assistant Manager and the Town Manager who both noted that Waynesville would be covered by any small town exemption of up to \$40,000 and his wife's fee to Mr. Cunningham would certainly not be anywhere near that threshold. Alderman Greeley asked that this information be reflected in the minutes of the Board of Aldermen Meeting.

Mayor Brown informed the Board that he had been contacted by the Chairman of the ABC Board, Earl Clark, to work with them on the purchase of the lot in West Waynesville for a new ABC Store. The Mayor indicated that he had been advising the ABC Board and also talking with the lot owner on their behalf.

Adjournment

With no further business, Alderman Feichter moved, seconded by Alderman Roberson to adjourn the meeting at 8:15 p.m. The motion carried unanimously.

Phyllis R. McClure
Town Clerk

Gavin A. Brown
Mayor